

## UNPACK & PLAY GROUND RULES

1. Unpack 'N Play is a free **registered** 12 week program designed for you and your child to play, learn, strengthen the parent-child bond, socialize with other parents and have fun!
2. To fully benefit from the program, attendance of at least 75% is required. Please **be on time** and be prepared to **stay until session ends**. If for some reason you can't make it to a session, please notify your facilitator by e-mail or phone.
3. The final session is a field trip. Attendance of 75% from date of registration, and following all rules is required to attend the field trip. Only registered participants can participate on the field trip free of charge.
4. The program is scheduled from 10:00am-12:00pm. Being late and/or leaving before the session ends is disruptive to the program and to other participants. Furthermore, it will impact your attendance records, which may later affect your eligibility for a field trip (unless there is a serious reason for it.)
5. The Program Facilitator will be available to answer questions after the program ends, usually from 12:00noon until 12:30pm, if needed. This is a good time to discuss handouts, developmental screening, or program related questions. Parenting workshops are available through City West in the evenings.
6. Because of hygiene and safety issues, **outdoor shoes are not permitted** during sessions. Please bring soft soled shoes or slippers, if you wish to wear footwear.
7. Snack time is around 11:00am (or right after craft time). Please make sure you provide snack (NUT FREE) at a designated area, away from books and toys.
8. Parents are responsible for the safety and supervision of their children while on program premises. Please ask the program facilitator about allowing children to run in the program room, as rules depend on location.
9. Pictures may be taken for the agency use only.
10. Please limit cell phone use and avoid recording other participants on your phones, for privacy reasons.
11. The program facilitator has the right to terminate enrolment at any time, if participant families do not follow the above ground rules.